

**The Forrester Center for Behavioral Health
Board of Directors Meeting Minutes**

Date: 06/02/2025

Time: Meeting called to order at 5:44 PM

Location: TFC board room

In Attendance:

- Patty Nodine
 - Anna Seegars
 - Nick Wildrick
 - Susan Richards
 - Jamison Smith
 - Josh McCarley
 - Ralph Daniel
-

1. Call to Order

- Motion to begin the meeting made by Patty; seconded by Anna.
 - Meeting officially called to order at 5:44 PM by [Chair Name].
-

2. Approval of Minutes

- Motion to approve the minutes from the previous meeting made by Nick; seconded by Patty.
 - Motion passed unanimously.
-

3. Interim CEO Updates – Jamison

- Former CEO's name removed from website, handbooks, and letterheads.
- Community partners have been informed of the leadership change.
- Updating the county plan to reflect current leadership.
- Staff have been informed and are reported to be adjusting well.
- Plans to meet with Marty to explore potential new hires due to staffing shortages.
- Former CEO's phone number has been transferred to Jamison.
- Anna has contacted IT to initiate the setup of email addresses for board members.
- Jamison left at this time.

4. Compensation for Interim CEO

- Susan raised the issue of compensation for Jamison.
- Anna distributed data on comparable salaries from Together SC and other 301 agencies.
- Figures were consistent with prior data shared by Kelly Jolley.
- Motion by Nick to approve a 15% raise for Jamison for assuming the Interim CEO role; seconded by Anna.
- Motion carried unanimously.

5. Personnel File Request

- Anna motioned on behalf of the board to formally request the personnel file of the former CEO to obtain a copy of the job description; seconded by Nick.
- Motion approved unanimously.

6. Board Governance and Committee Formation

- Nick proposed the creation of a Board Governance Committee to review and update bylaws as needed. He will present a detailed overview at the next meeting.
- An Ad-Hoc Committee was formed for the CEO Search and Job Description. Anna and Patty volunteered to serve.

7. Interim CEO Contract Review

- The board reviewed and revised the interim CEO contract template provided by Kelly Jolley.
 - Agreed:
 - Contract will auto-renew if a permanent CEO is not appointed within six months.
 - Contract will terminate upon appointment of a new CEO.
 - Gendered language will be changed to gender-neutral terminology.
-

8. Needs Assessment

- Patty recommended conducting a community needs assessment and suggested exploring funding from the Mary Black Foundation.
 - Nick will follow up with the foundation regarding potential support.
-

9. Consulting Contract

- Susan informed the board that the former CEO hired Scott Talley on a one-year retainer agreement at a cost of up to \$60,000.
 - She requested board input on canceling this contract as his services are no longer necessary. General consensus in favor of termination.
-

10. Finance Committee Membership

- Nick volunteered to join the Finance Committee to potentially fill a vacancy created by Ralph's upcoming departure.
-

11. Transitional Support

- Susan recommended inviting Michael to return as an ex officio advisor to assist during the transition.
 - Board expressed full support.
-

12. Board Officer Elections

- Vacant positions include Vice Chair and Treasurer.
- Josh agreed to remain as Secretary.
- Nick agreed to assume the Treasurer position after Ralph's term ends June 30.
- Anna agreed to serve as Vice Chair.
- Motion by Patty to approve the officer slate as follows:
 - **Chair:** Susan
 - **Vice Chair:** Anna
 - **Treasurer:** Ralph (until June 30), to be succeeded by Nick
 - **Secretary:** Josh
 - Seconded by Anna. Motion carried.

13. Lawsuit Update

- Susan provided an update on ongoing litigation.
- Ken Anthony filed for ADR on May 28.
- Status of motion he filed remains unclear.
- The board agreed to invite Ken back to provide an update at a future meeting.

14. Next Meeting

- Scheduled for **June 16**, to include presentations from department heads.

15. Adjournment

- Motion to adjourn made by Patty; seconded by Anna.
-