The Forrester Center for Behavioral Health, Inc.
Board of Directors Meeting

June 15, 2026

Board Members Present: Susan Richards, Kathy White, Chanda Flynn, Chris Kennedy, Anna Seegars

Board Members Not Present: Josh McCarley and Nick Wildrick notified the board in advance that they would be absent, and their absence was **excused**. Alane Russell provided no advance notice, but was sick.

Guest: Suzy Cole

Staff present: Jamison Smith

I. **Administrative**
   a. A quorum was established and the meeting officially began at 6:08pm.
   b. Minutes from the previous meeting (5/18) were reviewed.
   c. A motion to approve the previous meeting's minutes was made by Chanda Flynn, seconded by Chris Kennedy, and approved.
   d. The July board meeting will be canceled, and members will receive notification by email.

II. **Interim CEO Updates – Jamison Smith**
   a. Annual Board Planning/Presentations. The board discussed scheduling required annual presentations. It was decided to spread the required annual presentations over several months due to upcoming hiring obligations:
      i. August
         1. Technology update.
         2. Audit presentation/review (to complete before CARF if possible).
      ii. September
         1. Directors' annual department presentations.
   b. HVAC Project Update - The expectation is that current work will yield improved air conditioning performance during the summer
      i. HVAC replacement is approximately **75% complete**. Work is currently in the MAT department. Tile replacement was delayed due to treatment work taking longer than expected.
      ii. Remaining work includes:
         1. Completing electrical in CEO’s office.
         2. Resetting system sensors and testing the new system.
   c. Arbitration
      i. Arbitration was postponed. Anticipate Oct 2026
      ii. Depositions and related legal processes continue.
   d. Accreditation and Compliance: Upcoming accreditation activities include:

i. **August** - OSUS visit and walkthrough.
ii. **September/October** CARF survey (requested for October if possible due to scheduling).
iii. Current concerns:
1. Policies and procedures require updating to meet CARF standards.
2. A Performance Management policy is being written because the practice exists but has never been formally documented.

e. **Recovery Event -** A county partnership recovery event is planned for **mid-September**. Instead of multiple smaller recovery events, one larger community event will be held. Planned activities include: Music, Food, and Community participation

f. **Financial Discussion**
i. The board revisited the idea of moving funds into a money market account.
ii. Decision deferred until after July budget approval to make a more informed financial decision.

III. **Executive Session -** The board entered executive session following the regular business.

Action Items

- Schedule Technology Update for **August**.
- Schedule Audit Presentation for **August**.
- Schedule Directors' Presentations for **September**.
- Continue updating policies and procedures before the CARF survey.
- Complete HVAC installation and system testing.
- Notify board members of the July meeting cancellation.
- Revisit money market transfer after budget approval.